GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

Appointments – Appointment of Sri K. Damodara Raju as Coordinator (Legislative Affairs), General Administration Department – Orders – Issued.

GENERAL ADMINISRTRATION (POLITICAL.A)DEPARTMENT

G.O.Rt.No.372 Dated:19.02.2025
Read:

CMP Note No.688/Secy.(PPS)/2024, dt.20.11.2024.

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ORDER:

Government hereby appoint Sri K. Damodara Raju as Coordinator (Legislative Affairs), General Administration Department, on a fixed monthly remuneration of Rs.1,00,000/- plus Car Allowance of Rs.20,000/- p.m. for a period of two years from the date of issue of this order, by following terms in G.O.Rt.No.1780, G.A.(AR) Dept., dated.12.11.2020.

2. The job chart for the post of Coordinator (Legislative Affairs), General Administration Department, is appended as Annexure to this order.

3. The orders issued in para (1) above are purely temporary and does not confer any right for regularisation of the services or preference in any future appointments.

4. The individual is eligible for availing leaves on par with the employees appointed through outsourcing/contract basis.

5. The expenditure shall be debited to 2052-00-090-00-SH (04) General Administration Department – 300/301. Individual Contract Employees.

6. This order issues with concurrence of the Finance Dept., vide their U.O.No. FIN01-HR0PDPP(TRPO)/24/2025-HR-II, Dt.10.02.2025 (Computer No.2704065).

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

MUKESH KUMAR MEENA
PRINCIPAL SECRETARY TO GOVERNMENT (POLITICAL)

To
Sri K. Damodara Raju, S/o Raghurama Raju, F.No.401, Sri Sai Towers, Kondapaneni Township, Mangalagiri, Guntur Dist. – 522 503

P.T.O.

Copy to:
All Departments of Secretariat, Velagapudi.
All the Heads of Departments.
The PS to Secy. General to State Legislature,
The Accountant General, AP, Vijayawada.
The Director of Treasuries and Accounts, AP, Vijayawada.
The Pay & Accounts Officer, Mangalagiri, Guntur dist.
The Dy. Pay & Accounts Office, Secretariat Branch, Velagapudi.
The GA (Claims.A/B/C/Estt.I/OM.I&II/Poll.B/Pro.A&B) Departments.
The PS to Prl. Secy. to CM
The PS to Secy. to HCM
The PS to Chief Secy. to Govt.
The PS to Prl. Secy. to (Poll).
SF/SC (2651043)

//FORWARDED::BY ORDER//

SECTION OFFICER

ANNEXURE

[to G.O.Rt.No.372, G.A.(Poll.A) Department, dated:19.02.2025]

JOB CHART OF

Coordinator (Leqislative Affairs),General Adminlstration Department;

1. Shall work under the Supervision of the Spl.C.S/ Principal Secretary to Government, General Administration (Poll) Department & answerable to General Administration (Poll) Department

2. Render assistance to all the General Administration Department officials in APLA/APLC matters, during the sessions.

3. Shall maintain liaison and relationships with APLA, APLC and CMO on LAQS, LCQS, SNQs, Assurances and Call Attention motions.

4. Perform the duties as may be assigned by the competent authorities of the Government relating to Legislative Affairs

5. Coordinate with all MLOs/SOs during sessions on the issues and discussions raised in the House and submit a report to Principal Secy. to Govt., General Administration (Poll) Department.

MUKESH KUMAR MEENA
PRINCIPAL SECRETARY TO GOVERNMENT (POLITICAL)